

<b>Report to:</b>	<b>SCHOOLS' FORUM</b>
<b>Date:</b>	28 September 2021
<b>Reporting Officer:</b>	Caroline Barlow, Assistant Director of Finance.
<b>Subject:</b>	<b>SCHOOLS FINANCIAL VALUE STANDARDS (SFVS)</b>
<b>Report Summary:</b>	To provide an update on the requirement for schools to complete the self-assessment process against the Schools Financial Value Standard by 31st March 2021.
<b>Recommendations:</b>	Schools' Forum note the contents of the report
<b>Corporate Plan:</b>	Appropriate managed schools finances significantly support the Starting Well agenda to provide the very best start in life where children are ready to learn and encouraged to thrive and develop, and supporting aspiration and hope through learning and moving with confidence from childhood to adulthood.
<b>Policy Implications:</b>	<p>Schools spending must be in line with financial policies and financial regulations.</p> <p>Overall effective use of resources across Tameside schools is a key component in the Authority's Annual Use of Resources Statement.</p>
<b>Financial Implications:</b> <b>(Authorised by the statutory Section 151 Officer &amp; Chief Finance Officer)</b>	<p>The SFVS returns are an assessment of how well school governors are equipped to carry out their financial safeguarding duties</p> <p>To ensure a robust mechanism is in place to support schools in recognises and addressing any weaknesses in their Financial management and allow Internal Audit Team use the information to support the internal audit programme.</p>
<b>Legal Implications:</b> <b>(Authorised by the Borough Solicitor)</b>	<p>The Council is responsible for financial regularity in the schools that it maintains and the Council's 151 Officer is responsible for making the necessary arrangements for local financial and management controls, under section 151 of the Local Government Act 1972.</p> <p>The 151 Officer is required to submit a signed assurance statement to the Department of Education each year confirming that they have in place a system of audit for schools that gives them adequate assurance over their standards of financial management and the regularity and propriety of their spending.</p> <p>The statement also provides a breakdown of the numbers and types of schools within the local authority that have submitted the annual return.</p>
<b>Risk Management:</b>	There are no direct risks as a result of this report. Any areas of concern or risk identified in the returns will be reported to Internal Audit to use in their assessment of schools on a rolling audit programme.
<b>Access to Information:</b>	<p><b>NON-CONFIDENTIAL</b></p> <p><b>This report does not contain information, which warrants its consideration in the absence of the Press or members of the public</b></p>

**Background Information:** The background papers relating to this report can be inspected by contacting Christine Mullins

 Telephone: 0161 342 3216

 e-mail: [Christine.mullins@tameside.gov.uk](mailto:Christine.mullins@tameside.gov.uk)

## **1. INTRODUCTION**

- 1.1 The schools financial value standard (SFVS) is a mandatory requirement for Local Authority (LA) maintained schools. The SFVS has been designed with schools to help them in managing their finances and to give assurance that they have secure financial management in place.
- 1.2 Governing bodies of maintained schools or management committees of pupil referral units (PRUs) have formal responsibility for the financial management of their schools, and so the standard is primarily aimed at governors or management committees.
- 1.3 The standard consists of questions which governing bodies or management committees should formally discuss annually with the headteacher and senior staff. It concentrates on the key elements of financial management and efficiency and is aimed mainly at governors as they have a statutory responsibility for financial management in schools. In doing so, governors manage a considerable amount of public money and carrying out the SFVS assessment will assist in this task and give assurance to the Local Authority that schools have sound financial management in place.
- 1.4 The form is now more in line with the Academy return which is currently an excel spreadsheet with separate tabs for the governing body to consider. There is a series of questions in categories outlined at 1.5, but also has a dashboard which looks at key information for the school and provides comparisons to other similar schools to make it much easier for the governing body to compare schools performance.
- 1.5 The assessment can be used to identify training requirements for governors which will increase the skills available to the school. The questions are categorised into 7 areas:
- Governance
  - Schools Strategy
  - Setting the annual budget
  - Staffing
  - Value for money
  - Protecting Public Money
  - Review of the Dashboard
- 1.6 The standard itself is self-explanatory and support notes are included to guide schools through the process. If a school answers no or in part to any question governors or management committees are required to outline any remedial actions with specified deadlines and must monitor progress to ensure all actions are cleared within the deadlines.
- 1.7 There is no prescription of the level of evidence that the governing body or management committee should require. The important thing is that governors and the management committee are confident and honest in their self-assessment.

## **2. THE ROLE OF THE LOCAL AUTHORITY**

- 2.1 The school must send a copy of a governor approved return to their local authority's finance department.
- 2.2 Local authorities will use schools' SFVS returns to inform their programme of financial assessment and audit. The SFVS will not be externally assessed. Local authority and other auditors will have access to the standard, and when they conduct an audit can check whether the self-assessment is in line with their own judgment. Auditors should make the governing body, the management committee and the local authority aware of any major discrepancies in judgments. Auditors should also ensure that all actions have been addressed before a SFVS review takes place for another year.

### 3. POSITION OF TAMESIDE SCHOOLS

3.1 Of the 58 schools open at the start of 2020/21, the LA received 58 returns. This is 100% compliance.

3.2 The Schools Finance Team has been proactive in reminding and chasing schools ahead of the deadline and the returns have now been shared with Internal Audit Team who will use the information to assist in the production of the Annual Audit Plan.

3.3

	Primary	Secondary	Special	PRU
Total number of eligible schools in LA	47	6	4	1
Number of eligible schools that completed the SFVS	47	6	4	1
Number of eligible schools that did not complete SFVS (non-compliant without exemption)	0	0	0	0
Number of eligible schools that did not complete SFVS (with exemptions)	0	0	0	0

### 4. ASSURANCE STATEMENT

4.1 The LA was required to submit an assurance statement signed by the Chief Financial Officer detailing which schools completed the SFVS to the DfE by 31 May 2021. This statement was signed and sent to the EFA by the deadline as required.

### 5. RECOMMENDATIONS

5.1 As set out at the front of the report.