

Report to:	HEALTH AND WELLBEING BOARD
Date:	18 November 2021
Executive Member:	Councillor Wills - Executive Member for Health, Social Care and Population Health
Reporting Officer:	Sarah Threlfall – Director of Transformation
Subject:	PHARMACY NEEDS ASSESSMENT- 2022-2025
Report Summary:	The report details the schedule for the delivery of the Pharmaceutical Needs Assessment (PNA) 2022-2025 and Terms of Reference for the steering group that has been created, which can be found at Appendix 1 .
Recommendations:	<p>The Health and Wellbeing Board note the intention to produce a Pharmacy Needs Assessment in line with The National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013.</p> <p>The Pharmaceutical Needs Assessments was due to be renewed and published by the Local Authority Health and Wellbeing Board in April 2022.</p> <p>Due to ongoing pressures across all sectors in response to the COVID-19 pandemic, the requirement to publish renewed Pharmaceutical Needs Assessments has been suspended until October 2022. Therefore, we will start to work on the revised needs assessment from September 2021 with a publication date for the 2022/25 PNA date being October 1 2022.</p>
Links to Health and Wellbeing Strategy:	Supports reducing health inequalities by ensuring access to medication.
Policy Implications:	<p>From 1 April 2013, Tameside Health and Wellbeing Board has a statutory responsibility to publish and keep up-to-date a statement of the needs for pharmaceutical services for the population in its area, referred to as a 'pharmaceutical needs assessment' (PNA).</p> <p>The PNA will be used by NHS England in its determination as to whether to approve applications to join the pharmaceutical list under The National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013. The relevant NHS England Area Team will then review the application and decide if the application meets the regulatory criteria for approval. When making the decision NHS England is required to refer to the local PNA.</p>
Financial Implications: (Authorised by the statutory Section 151 Officer & Chief Finance Officer)	No financial implications at this stage.
Legal Implications: (Authorised by the Borough Solicitor)	The Health and Social Act (2013) and the NHS Pharmaceutical and Local Pharmaceutical Services Regulations 2013; states that there is a requirement for all

Health and Wellbeing Board's working through Local Authorities and Clinical Commissioning Group's (CCGs) to produce a Pharmacy Needs Assessment (PNA).

The local PNA provides vital information that helps local areas plan the provision of community pharmacies for their local population. The PNA is a way of making sure that pharmacies across the borough are providing the right services in the right locations to support its residents.

Risk Management:

The Health and Wellbeing Board need to ensure the delivery of the Pharmacy Needs Assessment (PNA), which is robust enough to inform local commissioning plans. The Health and Wellbeing Board must be able to demonstrate need within Tameside to enable NHS England to make decisions about pharmacy applications and services delivered through pharmacies across Tameside. Without a robust PNA applicants who want to open a new pharmacy may appeal decisions made by NHS England on the grounds that the PNA was not delivered or robust enough to identify need in Tameside.

Access to Information:

All papers relating to this report can be obtained by contacting Jacqui Dorman, Public Health Intelligence Manager



Telephone: 0161 342 2119



e-mail: jacqui.dorman@tameside.gov.uk

1. INTRODUCTION

- 1.1 The Health and Social Act (2013) and the NHS Pharmaceutical and Local Pharmaceutical Services Regulations 2013 states that there is a requirement for all Health and Wellbeing Board's working through Local Authorities and Clinical Commissioning Group's (CCGs) to produce a Pharmacy Needs Assessment (PNA).
- 1.2 The local PNA provides vital information that helps local areas plan the provision of community pharmacies for their local population. The PNA is a way of making sure that pharmacies across the borough are providing the right services in the right locations to support its residents.
- 1.3 The PNA was due to be renewed and published by Local Authority Health and Wellbeing Boards in April 2022. However, due to ongoing pressures across all sectors in response to the COVID-19 pandemic, the requirement to publish renewed PNAs was suspended until October 2022. Work on the revised needs assessment began in September 2021 with an expected publication date of October 2022.

2. BACKGROUND

- 2.1 Since 1 April 2013, the Tameside Health and Wellbeing Board has had a statutory responsibility to publish and keep up-to-date a statement of the needs for pharmaceutical services for the population in its area, referred to as a PNA.
- 2.2 The PNA is used by NHS England in its determination as to whether to approve applications to join the pharmaceutical list under The National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013. The relevant NHS England Area Team then review the application and decide if the application meets the regulatory criteria for approval. When making the decision NHS England is required to refer to the local PNA.
- 2.3 The Health and Wellbeing Board need to ensure the delivery of the PNA, which is robust enough to inform local commissioning plans. The Health and Wellbeing Board must be able to demonstrate need within Tameside to enable NHS England to make decisions about pharmacy applications and services delivered through pharmacies across Tameside. Without a robust PNA applicants who want to open a new pharmacy may appeal decisions made by NHS England on the grounds that the PNA was not delivered or robust enough to identify need in Tameside.

3. SCHEDULE

- 3.1 The schedule for the delivery of the Pharmaceutical Needs Assessment (PNA) 2022-2025 is set out below:
 1. Planning for the 2022/2025 PNA - start date September 2021
 2. PNA steering group meetings start September 2021, which will be held approximately every 2-3 months until sign off of the PNA
 3. Pharmacy public consultation to take place between mid-May and mid-June 2022
 4. First Draft PNA will be available for consideration from July 2021
 5. Stakeholder consultation will take place for 60 days in July and August 2022
 6. Final draft will be completed by mid-September 2022
 7. Sign off of the PNA 2022/2025 will go to the local Health and Wellbeing Board in September 2022 (date to be confirmed)
 8. PNA 2022/2025 will be published on the 1 October 2022

- 3.2 A Steering Group has been established to lead this work, which will provide clear recommendations on the pharmaceutical requirements across Tameside. The Terms of Reference of the group can be found at **Appendix 1**.

4. RECOMMENDATIONS

- 4.1 As set out at the front of the report.

APPENDIX 1

TERMS OF REFERENCE - PHARMACEUTICAL NEEDS ASSESSMENT STEERING GROUP (2022/2025)

1. Name of Committee

Pharmaceutical Needs Assessment (PNA) Steering Group

2. Connectivity

Reports to the Health and Wellbeing Board

- Updates to the Board through a board representative

3. Chair

Peter Howarth

4. Management Leads

Project Manager: Jacqui Dorman

Chair: Peter Howarth

5. Membership

Member	Role	Contact
Peter Howarth	Chair	peter.howarth@nhs.net
Faisal Bokhari	Medicines Management CCG	faisal.bokhari@nhs.net
Jacqui Dorman	Project manager (Public Health)	Jacqui.dorman@tameside.gov.uk
Mohammed Anwar	LPC representative	mohammedanwar@nhs.net
Peter Denton	Health Watch	Peter.Denton@cvat.org.uk
Gail Henshaw	NHS England	gail.henshaw@nhs.net
Tracy Turley	Policy and Communication	tracy.turley@nhs.net
Mark Whitehead	Adult Social Care	Mark.whitehead@tameside.gov.uk
Jonathan Peacock	Chief Pharmacist (ICFT)	jonathan.peacock@tgh.nhs.uk
Dr Asad Ali	GP representative	asad.ali@nhs.net
James Mallion	Public Health	james.mallion@tameside.gov.uk

6. Function of Steering Group -

1. To oversee the refresh/update of the Pharmaceutical Needs Assessment for the Tameside Health and Wellbeing Board that fulfils the statutory requirements specified under the NHS (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013.
2. To undertake a public consultation on pharmacy access and services and a 60-day formal stakeholder consultation on the PNA first draft report.
3. To identify and report any risks to the Board that might jeopardise the successful completion of the PNA.

Health and Wellbeing Board meeting schedule (awaiting formal dates for 2022)

- 18 November 2021 - present schedule and terms of reference
- 20 January 2022 - progress report
- March 2022 - progress report
- June 2022 - progress report with first draft
- September 2022 - sign of final report

7. Outputs of the Group

To oversee the production of the Pharmaceutical Needs Assessment for Tameside Health and Wellbeing Board in line with statutory requirements.

Briefing/action notes will be taken at each PNA steering group meeting and distributed to the relevant parties.

Progress reports will be presented at H&WBB over the next 12 months.

8. Quorum

It is envisaged that the group will 'meet' electronically, mainly through email or conference call. Engagement of 1/3 of the group is required for decision making.

9. Frequency of meetings

Approximately every 12 weeks (virtual) as a steering group and at intervals where needed.

Meeting schedule of the PNA steering group will be:

- 21 October 2021 at 2.30pm - 3.30pm - first 2022/2025 PNA steering group meeting
- 16 December 2021 at 2.30pm - 3.30pm - present progress report and any other updates
- 10 March 2022 at 2.30pm - 3.30pm - present progress and consultation process
- 7 July 2022 at 2.30pm - 3.30pm - present first draft of PNA
- 25 August 2022 at 2.30pm - 3.30pm present final PNA with edits from consultation

10. Governance

It is recognised that the PNA will take at least 8 months to produce up to the consultation period, a further 60 days for consultation is envisaged then a further month to update any changes.

The Health and Wellbeing Board will continue to be given up dates throughout this time.

It is envisaged that the final PNA will be presented to the Health and Wellbeing Board in September 2022 for final sign off.